

This form will be rejected if it is incomplete or illegible...please complete carefully!

STUDENT INFORMATION – Please print clearly.

Student Name (Last Name, First Name)

Ursuline Student ID

I have attempted but was unable to obtain the Verification of Non-Filing (VNF) letter from the IRS **AND**
I have not filed, **AND** I am not required to file a 2023 Federal Tax Return. *(Circle Student and/or Spouse)*

Student / Spouse I was unemployed and had no income earned from work in 2023.

Student / Spouse I was employed in 2023 but not required to file a 2023 Federal Tax Return.
Please list below the names of all employers and the amount earned from each employer in 2023.

List every employer even if the employer did not issue an IRS W-2 or 1099 form.
If more space is needed, provide a separate page with your name and student ID number at the top.

Employer's Name	IRS W-2/1099 Provided?	Annual Amount Earned in 2023
<i>(Example) ABC's Auto Body Shop</i>	<i>Yes</i>	<i>\$4,500.00</i>
Total Amount of Income Earned from Work		\$

You must submit copies of each W-2 and/or 1099 Form(s)

CERTIFICATION

By signing this worksheet, I certify all the information reported on this statement is complete and correct. I understand that the Office of Financial Aid reserves the right to request additional information as needed. Furthermore, I understand that all requested information must be received three (3) weeks prior to the end of the semester for which I wish to receive aid. Failure to do so may result in me (the student) not being eligible to receive financial aid. **WARNING** If you purposefully give false or misleading information, you may be fined, sentenced to jail, or both.

Student Signature

Date

Spouse's Name (if married - Please Print)

Spouse's Signature

Date

Office of Financial Aid